

AGENDA
LIBERTY TOWNSHIP WORKSHOP

27 February 2020
6:00 PM - Budget Workshop
7:00 PM - Workshop

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:
 Committeepersons
 Mayor

Adoption of Agenda

Appointment
Environmental Commission, expiration of term 31 December 2022

Old Business
Mountain Lake Fire Company Cost Recovery Program

New Business
Meeting Schedule for March and May 2020
New Jersey Minimum Wage
Radio Frequency Registration

Resolution

Public Comment
Executive Session

Adjournment

A special scheduled Budget workshop of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 27 February January 2020. The Budget workshop was opened by Mayor John Inscho at 6:00 p.m.

Present: Mayor John Inscho; Deputy Mayor Daniel Grover; David Rogers; Peter Karcher; and Michael Beyer

Also, Present: Kevin Lifer, CFO; Jennifer Breslin, Deputy Municipal Clerk and, Diane M Pflugfelder, Municipal Clerk/Administrator

Discussion ensued on the following;

- ✓ Institution of acquiring on-line tax payment program
- ✓ Anticipated legal expenses for pending litigation
- ✓ Consideration of request from Mountain Lake Fire Company for fire truck donation
- ✓ Discussion on minimum State salary requirements impact on summer programs
- ✓ Group Insurance increase due to elimination of single individual replaced with family
- ✓ Capital Project: Marble Hill Road paving engineering expenses and re-paving the municipal complex

This workshop concluded at 7: 06 pm.

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 27 February 2020. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:08 p.m.

Present: Mayor John Inscho; Deputy Mayor Daniel Grover; Peter Karcher; David Rogers, and Michael Beyer

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON GROVER

Mr Grover stated that the Great Meadows Regional Board of Education has voted to rescind the April 2020 election. Liberty Township is looking at a potential tax increase of 4-4.5% BOE for the upcoming fiscal year. Effective 1 July they have eliminated a shared-service agreement for security services and they shall be installing a locked gate to the entrance of Liberty School.

ELECTRONIC TAX PAYMENTS

A motion by Mayor Inscho to adopt the following Resolution carried.

**RESOLUTION #2020.027
AUTHORIZATION FOR ELECTRONIC TAX PAYMENTS**

WHEREAS, Liberty Township has the goal of offering the best of services to its municipal residents;
and

WHEREAS, residents have inquired into the capability of making on-line tax payments; and

WHEREAS, a quote was received from Edmunds, GovTech for the acquisition of WIPP Tax Program, allowing online resident inquiries and tax payments for the initial cost of \$600; and

WHEREAS, this initial fee would include the summary conversion of all stand information plus three years of summarized history, including open and closing balances on accounts; and,

WHEREAS, this initial fee would include all stand information plus three years of detailed history, including opening and closing balances with transactions; and

WHEREAS, this initial fee would include a training combination of on-site and remote sessions for a period of 2 hours and any necessary additional time would be billed at \$150.00 per hour; and

WHEREAS, this initial fee would include the initial year of support and maintenance with subsequent years of support and maintenance for a fee of \$300 annually.

THEREFORE BE IT RESOLVED, That the Township of Liberty does adopt the quote from Edmunds GovTech, 301 Tilton Road, Northfield, NJ for online tax program set-up and first year maintenance at the cost of \$600.00.

Vote: aye - Grover
aye - Rogers
aye - Beyer
aye - Karcher
aye - Inscho

John Inscho,
Mayor

APPOINTMENTS

A motion by Mayor Inscho to appoint Larry Supp to the Environmental Commission, expiration of term 31 December 2022, carried.

UNFINISHED BUSINESS

MOUNTAIN LAKE FIRE ORDINANCE PROPOSAL

Chief Thomas submitted an Ordinance adopted by White Township in July 2017 which authorizes Mountain Lake Fire Company to submit requests for reimbursement for materials and services incurred for emergency services. He requested Liberty Township consider the adoption of said Ordinance. In October 2020 Liberty Township Committee agreed to research the proposed Ordinance.

Following discussion, it was agreed that Liberty Township would prepare a draft Resolution permitting this third party billing for all accidents for consideration of adoption at the March or April meetings.

NEW BUSINESS

MEETING SCHEDULE

Due to lack of available Governing Body quorum, a motion by Dan Grover to reschedule the March meeting from 5 March to Wednesday, 4 March and the May meeting from 7 May to Wednesday, 6 May 2020 with each meeting to be held within the Liberty Township Municipal Building, 349 Mountain Lake Road, Great Meadows, NJ at 7:00 pm, carried.

NEW JERSEY STATUTORY MINIMUM WAGE

Discussion ensued on the NJ statutory minimum wage effective 2020 and its impact upon the Summer Recreation Program and beach staffing. A motion by Mayor Inscho to advise the Recreation Commission that effective 2020 the Summer Recreation fee will be increased to a minimum of \$125 per municipal child carried.

RADIO FREQUENCY REGISTRATION – BOROUGH OF HOPTACONG

A letter of 13 February 2020 was received from the Borough of Hopatcong on behalf of the Borough’s Emergency Management proposal to utilize frequency 156.120 MHz for emergency communications, which is a

Adj. channel to frequency 156.195MHz licensed by Liberty Township under call signal WPEN722. A motion by Dan Grover authorizing the Mayor Inscho to execute the letter on consent carried.

PUBLIC COMMENT was opened at 7:28 pm.

Lisa Thomas – Ms. Thomas questions budget comments and asked for the Township’s consideration of a resolution supporting the 2nd Amendment.

Joe Thomas – Mr. Thomas inquired into the support of the 2nd Amendment as well and the potential for the Liberty School to become a Chapter School facility.

EXECUTIVE SESSION

At 7:38 pm a motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2020.028

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Litigation – Samson Concrete & Masonry LLC

BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Karcher
 aye - Beyer
 aye - Rogers
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

At 8:05pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session a matter of potential litigation was discussed. No action to follow.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 8:05 p.m.

Diane M Pflugfelder RMC/MMC
 Municipal Clerk/Administrator
 Minutes Approved 4 March 2020
